

## ROWTON PARISH COUNCIL

Clerk to the Council: Christine M Davies 3 Durban Avenue Christleton Chester CH3 6AL  
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### To Members of Rowton Parish Council

You are duly summoned to attend the ordinary meeting of Rowton Parish Council to be held at **7.30pm on Monday 13 September 2021** at Rowton Methodist Church, Moor Lane, Rowton.

*C M Davies*

Christine M Davies  
Clerk to Rowton Parish Council

**Residents who wish to attend to make a contribution during 'Public Participation' are kindly asked to wear a face covering whilst in attendance and use the hand sanitizer on arrival and sit in designated seating. Alternatively, residents who wish to raise matters of concern may also do so by email [rowtonclerk@hotmail.co.uk](mailto:rowtonclerk@hotmail.co.uk) or telephone the Clerk on 01244 335996.**

### A G E N D A

1. **Apologies** To receive apologies and to approve reasons for absence
2. **Declaration of Interest** To declare any personal/prejudicial interest in items on the agenda and their nature
3. **To consider the approval of the Minutes of the Ordinary Parish Council Meeting held on 26 July 2021**
4. **Matters Arising not covered elsewhere on the agenda**
5. **Public Participation** Where members of the public can raise matters of concern
6. **Highways**  
**Moor Lane** – Update re on-going issue of flooding and sewage problems  
**Japanese Knotweed, Clay Pits Lane** – update  
**Weed Control, Croft Close** – update  
**Rowton Lane Waste Issue** – update re elimination of human waste deposited at entrance to field in Long Rowton Lane.
7. **Finance** To confirm up-to-date bank balance and approve retrospective expenditure for August and September

Payments	Amount	Cheque No/Online Payment
C M Davies Aug Sal 226.44 + 18.19 Exp	£244.63	OP
Penny Lane Accountants – Payroll	£5.00	OP
CM Davies Sept Sal 195.84 + Exp 13.04	£208.88	OP
Penny Lane Accountants – Payroll	£5.00	OP

8. **Councillor Vacancy** To consider measures to fill vacancy
9. **Planning** To receive Planning Applications and Decisions
10. **Litter Picking Volunteer Group** To consider forming group and rota  
i) To consider purchase of box to store equipment
11. **Carols on the Green** To consider purchase of tree, setting a date and arrangements for the event (subject to current Government guidelines)
12. **Newsletter** To consider items for inclusion, printing and distribution
13. **Issues for Discussion/Consideration** Issues can be discussed but no decisions made
14. **Correspondence** See Folder
15. **Date of Next Meeting – Monday 08 November 2021**